

*Location:*  
835 Humboldt Street, Victoria, BC Canada  
Ph: (250) 953-8829 Fax (250) 953-8823

*Mailing Address:*  
613 Pandora Avenue, Victoria BC Canada V8W 1N8

*Email:*  
[StAnns.Academy@gov.bc.ca](mailto:StAnns.Academy@gov.bc.ca), or visit us online at  
[www.stannsacademy.com](http://www.stannsacademy.com)

## **FRONT OF HOUSE**

**Lobby:** A 15' x 15' white tent in the courtyard adjacent to south entrance is used for Front of House services. Tables and Chairs from the auditorium can be used in this area.

Space in the house behind the seats left (4'3' x 5'6") and right (4'3' x 5'6") can be set up with a table to function as a small box office, concession or retail area.

**House Seating:** 200 plus up to 6 wheelchairs

## **BACK OF HOUSE**

There are no formal back of house facilities at St. Ann's Academy.

**Stage Access:** Stage access is by a central staircase from the house. There are 8 wooden and carpet covered stairs rising 2'10" high.

**Dressing Room:** There are no designated dressing rooms available. Performers may use public washroom areas. Access to public washrooms is directly from the house downstairs or a single accessible washroom located off the house, near the west entrance.

**Backstage Access:** Limited backstage access through private office space can be made available by special arrangement in advance. Extra fees apply to cover additional staffing costs necessary to monitor the area. This area is only available as a thoroughfare to the washrooms downstairs; it cannot be used as a changing area.

**Green Room:** none – some productions use a portion of the stage, others use the stairwell to the lower washrooms, or an area outside adjacent to the east stairwell.

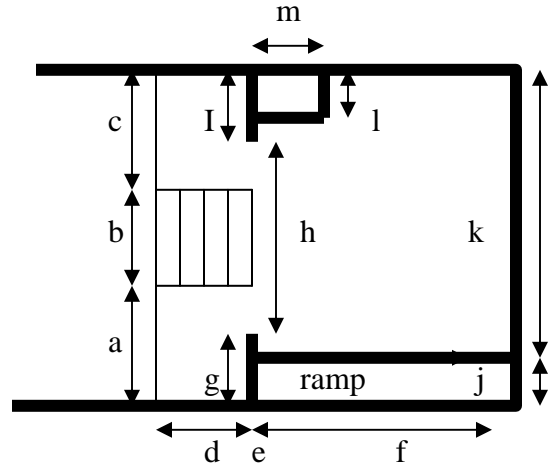
**Loading Access:** The Stage is accessed through the house. Load access for the stage is best via the west entrance doors. While these are double doors, the opening is impeded by emergency exit hardware and door closers. Opening is 6'9" tall x 3'10" wide. There is an exterior ramp but no dock at these exterior doors. To access the stage from the house, most items are lifted to stage level 2'10" via the eight central steps. An alternative route for wheelchair access is narrow, circuitous and available only through prior arrangement. Some extra fees may apply. See staff for further details.

## STAGE MEASUREMENTS

The stage is elevated accessed by a central staircase to the house. There are 8 stairs cut into the thrusting stage front. The stage is finished in a lightly stained and varnished Douglas Fir floor (softwood) and thus can not be screwed into or painted. The stage walls (east and west) are drywall and can not be screwed into or painted. The back wall (north) is painted concrete.

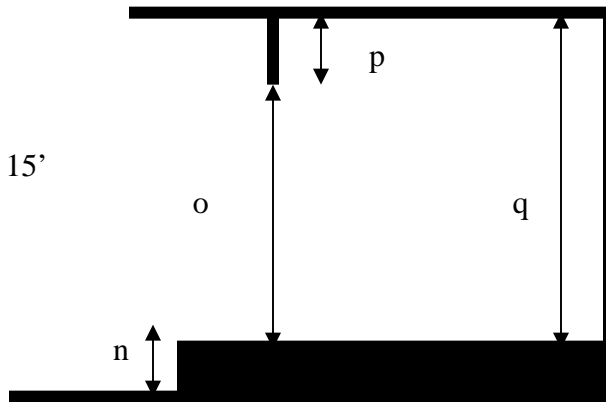
### Plan View

- a) Stairs to wall Stage Left: 10' 11"
- b) Stair width: 11' 10"
- c) Stairs to wall Stage Right: 10' 10"
- d) Proscenium to Stage Front: 4' 10"
- e) Proscenium Return (thickness): 3' 7"
- f) Proscenium to rear wall: 18' 4.5"
- g) Proscenium to wall Stage Left: 6' 7"
- h) Proscenium Opening: 20' 8.5"
- i) Proscenium to wall Stage Right: 6' 4"
- j) Ramp width: 3' 4"
- k) Ramp to Stage Right at Stage rear: 31' 9"
- l) Electrical Panel wall: 6'
- m) Switch Wall: 3' 7"



### Section View

- n) Auditorium to stage floor: 2' 10"
- o) Proscenium Opening: approx. 14' - 15'
- p) Proscenium opening to ceiling (Lowest Point): approx. 8'
- q) Ceiling to stage floor (Lowest Point): approx. 22'



## **STAGE EQUIPMENT**

### **Draperies**

Proscenium Valance - Beige

Proscenium Drape Main Curtain – Beige – on track with manual draw

Legs – Black, two stage left and two stage right (7' wide)

Back Curtain – Black, two piece (8' wide)

(No borders)

(No backdrops)

(No scrims)

**Grid** – fixed grid without a catwalk or rated points. The grid consists of #627 38mm (1.5”) O.D. Schedule 40 galvanized steel. The grid has roughly 48” centres at 17’ above the stage to the bottom of the pipes. The suspension points have a 500 pound capacity each. An engineering drawing of grid installation is available on request.

### **Sound**

Sound components are installed into a wall mounted rack on proscenium wall left, stage side

- Sony CDP-XE200 CD Player (single disk) (rack mounted)
- Sony TC-WE405 Stereo Cassette Deck (dual deck) (rack mounted)
- Crown CE-1000 Amplifier (rack mounted)
- TOA 9000 Series Pre-Amplifier M-9000 (input only) (rack mounted)
- TOA Diversity Wireless Tuner WT-870 (rack mounted)

TOA Lapel Microphone WM-371

TOA Cardioid Wireless Microphone WM-271

Altasound MS10CE Microphone Floor Stand and Shure A25C adapter

JBL SoundFactor SF15 Speakers (2 permanently installed into walls on Proscenium Left and Right)

### **Lighting**

Stage work lighting - 6 pendulum mounted heritage fixtures with 60watt A bulbs.

Theatrical lighting (none, arranged through private rental)

## Electrical Access

Available power – consists of one (XXX amp) panel and serves not only outlets but also power for house lighting, stage lighting, washroom fans, curtain motor, and sound system.

The following is a listing of the circuit breakers and the related available outlets.

Breaker #	Circuit Amps	Room Location	Outlet Description
2			
2	15	House Aisle West / Minstrels Gallery	Two Floor Single Outlets and one duplex outlet in gallery
4	15	House Aisle East	Two Floor Single Outlets
6	15	Stage Flood Lights	Deactivated
8-14	15 each	“THEATRE”	
16	15	“STAGE”	
18	20	Stage Wing East	One Floor Single Outlet
20	20	Stage Wing West	One Floor Single Outlet
22-30	15 each	EMPTY	
32-36	15 each	Curtain motor	
38 - 42	15 each	EMPTY	
1-5	15 each	“THEATRE”	
7	15	“STAGE”	
9	15	Washroom	
11	15	Stage Control Area	Wall Mounted Duplex Outlet
13	15	Stage Control Area	Wall Mounted Duplex Outlet
15	15	Stage Control Area	Wall Mounted Duplex Outlet
17	15	Stage Control Area	Wall Mounted Duplex Outlet
19	15	Stage Rear (North wall)	GFI style Duplex Outlet
21	15	Stage Rear (North wall)	GFI style Duplex Outlet
23	15	Stage Rear (North wall)	GFI style Duplex Outlet
25-31	Blank		
33-35	40 amp total	(for temporary installations such as dimmer packs)	
37-39	Blank		
41	15	Emergency Lighting and Sump Pump	

Additional power – a 40 amp breaker in the power panel is available for the installation of additional power such as a 220V service. This additional service may be requested. The additional service will be installed by a preferred supplier arranged through the building property manager by St. Ann’s Academy staff. Costs for the installation and removal of this additional service will be charged to the renter in advance.

There are no exterior outlets adjacent to the tented courtyard however power may be accessed from ground level outlets on the house floor.

## **Audio - Visual**

The following equipment is available on request

- Da-lite Fixed Location Front projection screen aproximatel 9 feet by 12 feet. Installed from grid directly behind curtains. Electric operated.
- Da-lite Deluxe Project-O-Stand (Projection Table, portable, with adjustable legs)
- Kodak Ektagraphic 111ATS Slide Projector (with auto focus & automatic timer (3-22 seconds))
- Lens, various (front projection)
- Raynox 50mm Lens (rear projection)
- AMX Wireless Remote Control for Kodak Slide Projector

The following equipment can be used in the venue but must be arranged for through a private rental company

- Data Projector – to project video, DVD or computer files onto a projection screen
- Video Conferencing Equipment – the room has video conferencing hook ups

## **Furnishings provided**

Chairs – 12 blue padded armless chairs

Tables – 2 fixed leg, 3 - 6' folding banquet tables

Lectern – two tone wood on wheels with reading light

Ladder – 14' WCB standard wooden ladder

Sandwich board sign – has two 8.5" x 11" vertical slots for promotional material

Exterior Signage – south and west entrance doors have one 8.5" x 11' vertical slot each for promotional material.

## **Equipment that is not provided:**

Rear projection screen (none available)

Music Stands & Lights (none available)

Risers (none available)

Piano (none available, electric pianos are permitted, grand pianos are not permitted due to potential for damage to the softwood floors)